



## CORPORATE AFFAIRS COMMITTEE

THURSDAY, NOVEMBER 20, 2025 @ 5:00 PM  
ZOOM

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**Members:** David Kennedy (Chair), Lisa Woolley, Naeem Mir, Thomas Hunter, Justine Garner, Ted Sehl

**Staff:** Michelle Karker (CEO), Al Van Leeuwen (Interim Chief of Finance), Dennis McCollum (Manager of Accounting Services), Martin Ruaux (Chief of Resident Care Services), Jocelyn Alves (QI and Risk Management Resource Nurse), Samantha Corman (Community Engagement Manager), Tanya Watton (Chief of HR and Community Services), Julie Spindler (Executive Assistant / Board Liaison)

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### AGENDA

1. **CALL TO ORDER AND DISCLOSURE OF PECUNIARY INTEREST**
2. **APPROVAL OF THE AGENDA** *(motion)* Attach 1
3. **CONSENT AGENDA – OPEN** *(motion)*
  - 3.1 Minutes of Meeting Held October 29, 2025 Attach 2
  - 3.2 Regulatory Reports
4. **AUTHORITY TO MOVE INTO CLOSED MEETING** *(motion)*
  - 4.1 **CONSENT AGENDA – CLOSED MEETING** *(motion)*
    - 4.1.1 Closed Minutes of Meeting Held October 29, 2025 Attach 3
    - 4.1.2 IT Cyber Security Checklist Q3 2025 Attach 4
  - 4.2 Quality Monitoring Report Q2 & Q3 – J. Alves *(motion)* Attach 5
  - 4.3 Community Engagement Report November 2025 – S. Corman *(motion)* Attach 6
  - 4.4 Fundraising Analysis YOY- S. Corman *(motion)* Attach 7
  - 4.5 Fundraising Campaign 2026 Plan – S. Corman *(motion)* Attach 8
  - 4.6 Financial Position Report and Scorecards September 2025 – D. McCollum *(motion)* Attach 9
  - 4.7 Risk Management Report – A. Van Leeuwen *(motion)* Attach 10
  - 4.8 2026 Cash Flow Management – A. Van Leeuwen *(motion)* Attach 11
  - 4.9 Debt Management Monitoring – A. Van Leeuwen *(motion)* Attach 12
  - 4.10 Asset Management Plan – A. Van Leeuwen *(motion)* Attach 13
5. **MOTIONS FROM CLOSED MEETING**
6. **NEW BUSINESS**
  - 6.1 Corporate Affairs Workplan 2025 – a look back *(motion)* Attach 14

6.2 Corporate Affairs Workplan 2026 – planning forward (*motion*)

Attach 15

**7. NEXT MEETING**

February 18, 2026

**8. ADJOURNMENT**